



## Arrangements for new Reception children starting in September 2020

Tuesday 25th August 2020

Dear Parents of new Reception children,

As we approach the start of the new term, I thought it might be helpful to send out a reminder of what is happening. The table below lays out what is happening on each day from Monday 7<sup>th</sup> September when your child is in school part-time. On each of these days, you can drop off and collect your child at the Reception cloakroom entrance – a member of staff will be there to guide you. On Monday 7<sup>th</sup> and Tuesday 8<sup>th</sup> September, to make life easier for you, if you have other children in school, you will be able to collect them at the same time.

Date	Drop-off time	Activity	Collection time
Monday 7 <sup>th</sup> September	1.30pm	Children to have a Stay and Play session with Mrs Hancock	2.30pm
Tuesday 8 <sup>th</sup> September	1.30pm	Stay and Play session with Year 1 children, Mrs Hancock and Miss Ellis	2.30pm
Wednesday 9 <sup>th</sup> and Thursday 10 <sup>th</sup> September	9.15am	Children to spend the morning in class.	12.00pm
Friday 11 <sup>th</sup> September	9.15am	Children to spend the morning and lunchtime in school. Teddy Bear's Picnic at lunchtime – please send your child with a packed lunch.	1.00pm
From Monday 14 <sup>th</sup> September onwards	Between 8.40am and 9.00am	Children in school for the full school day. Details on lunches will follow.	3.00pm

Whenever your child is in school, please could you make sure they have a water bottle with them. You will also have received the letter which has gone out to all parents about the drop off and pickup arrangements for other classes. This guidance is also relevant to you from Monday 14<sup>th</sup> September when your child is in school full-time.

If you have any questions about any of these arrangements, please do not hesitate to contact me.

Warm regards,

Mr Riley

Head of School

