



*'Learning at its heart'*

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## Instructions to download your child's Tapestry Learning Journey

Thursday 8<sup>th</sup> July 2020

Dear Parents and Carers,

As we come to the end of term, we have now finished completing observations on your child, so you now have the option to download your child's learning journey yourself as a PDF.

To do this, please follow these instructions.

1. Log into your Tapestry account via the website [www.tapestryjournal.com](http://www.tapestryjournal.com)
2. In the top right-hand corner is your name, please click on your name.
3. This should then bring a drop-down menu including "PDF downloads"
4. Click PDF Downloads, which will then bring you to a new page where your PDF learning journey is ready to download.
5. You can then click on the download button and save your child's learning journey to your computer.

PLEASE NOTE: Videos are not saved within this PDF, if there are videos you would like to keep you will have to click on the individual observations and save them manually by clicking download these photos and videos underneath the observation.

You will have several weeks to download your child's learning journey however it is advised that you do this as soon as possible, in case you encounter any technical difficulties and need support from school.

Kind regards,

Mrs Hancock

